



Alaska Geographic

P.O. Box 136, Denali Park, AK 99755

Position: Youth Program Coordinator, Denali Education Team

The new Youth Program Coordinator position will oversee all youth programming of Alaska Geographic in Denali and assist with many summer educational services in the park. During the shoulder and winter seasons the position will also lead outreach efforts in surrounding communities and the Fairbanks region.

Alaska Geographic is the primary nonprofit partner for the National Park Service in Denali. In addition to supporting the education and research operations of the MSLC, Alaska Geographic's partnership with NPS creates interpretive materials and exhibits and operates several bookstores within Denali. Alaska Geographic's central office, in Anchorage, oversees more than 30 bookstores throughout the state, as well as a youth stewardship program in the Southcentral region.

The Murie Science and Learning Center is a cooperative effort of partners supporting education and research efforts in Alaska's northern park lands. Alaska Geographic is the designated managing partner of the MSLC and works hand-in-hand with the NPS to manage the facility and program offerings. Our focus is on experiential education programs that highlight park science and engage underserved audiences.

The Youth Program Coordinator is a 10-month position that includes 5 months as a full-time summer science educator in Denali from May-September. The remainder of the year (October-April) is focused on youth outreach efforts at schools, after-school programs, and facilitating park visits by youth groups. During the summer season the position works under the direction of the AkGeo Staffing Coordinator. The winter youth outreach efforts are coordinated in conjunction with the Denali NPS Education team and other agency partners, and include considerable time working independently. Though based in Denali, a large portion of the winter outreach effort is focused on the Fairbanks region and involves some travel to and from the Fairbanks.

Summer Responsibilities and Duties:

- Deliver high quality interpretive presentations to tour groups including bus excursions, dinner presentations, interpretive talks, and other custom education programs.
- Assist with equipment maintenance, facility projects, and program support/development.
- Provide quality customer service while staffing MSLC lobby or the park visitor center.
- Work as a guide/instructor on multi-day field courses and multi-day youth programs.
- Oversee youth camp coordination of logistics and instruction.

Winter Responsibilities and Duties:

- Coordinate all summer youth program planning and logistics.

- Collaborate and coordinate youth outreach efforts with the Denali NPS education team; including school visits, field trips, and after-school programs.
- Collaborate and coordinate youth outreach efforts with Fairbanks partners.
- Continually process program evaluations.
- Prepare bi-annual progress reports for AkGeo board meetings.
- Assist the Staffing Coordinator with spring staff training.
- Expand AkGeo's youth program audience.
- Strengthen the National Park Service partnership.

Required Qualifications:

- Degree in education (or equivalent years of work experience)
- Ability to work full-time in the summer in Denali and flexible days in the winter.
- Experience developing and coordinating youth science education programs.
- Strong knowledge of Denali's natural history and science efforts.
- Ability to organize, prioritize and efficiently complete diverse tasks.
- Ability to track many important details and maintain a high degree of accuracy.
- Exceptional communication and team-building skills.
- Proficiency with Microsoft applications and common web-media.
- Wilderness First Aid or First Responder certification.
- A valid driver's license with 5 years driving experience and a good driving record.
- Must be legally authorized to work in the U.S.

The Youth Program Coordinator position is a 10-month position. The two months of furlough is taken between October and April. This Alaska Geographic position includes benefits, and sick/vacation time, yet housing is not provided for this position. The compensation is dependent upon experience. Alaska Geographic is an equal opportunity employer.

To Apply:

We will begin accepting applications May 18, 2020 through June 12, 2020. At that time please send a cover letter and resume to the Alaska Geographic Program Director at MSLCjobs@akgeo.org.