

# Course, Registration & Transcript Information



Professional and  
Continuing Education  
UNIVERSITY of ALASKA ANCHORAGE

## Explore your Environment with Alaska Project Learning Tree

ED A581, 1 Credits, Pass/No Pass (P/NP)  
Instructor of Record: Madeleine Morimoto

Section: 1793  
Term: 2024  
Course Dates: 6/5/2024 - 6/7/2024

Genius Registration Link: <https://continuingstudies.alaska.edu/Registration.aspx?aid=1793>

## Important Dates & Deadlines

| Registration Closes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Drop Deadline (100% Refund)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Course Fee/Payment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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| <b>6/7/2024</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>\$79.00</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <p>Register via Genius by the deadline.</p> <p><b>START HERE:</b><br/><a href="https://uaa-pace.org/Reg-Instructions">https://uaa-pace.org/Reg-Instructions</a></p> <p>First, review the step-by-step instructions to create/activate your Genius account <i>before</i> clicking the registration link.</p> <p>Then, use the Genius registration link at the top of the page to register.</p> <p>If you receive an error or are having difficulty during registration and need additional assistance, please contact the PACE office or UAA IT Services:</p> <p><a href="mailto:kabrennan@alaska.edu">kabrennan@alaska.edu</a><br/>907-786-1934</p> <p><a href="mailto:uaa.techsupport@alaska.edu">uaa.techsupport@alaska.edu</a><br/>907-786-4646</p> | <p>Drops must be completed online via your Genius account. Click the <b>Withdraw from Course</b> link located on the left navigation bar in your Dashboard and then <b>Request new drop</b>.</p> <p>Drops initiated by the deadline are eligible for a <b>100% refund of course fees</b>. After the deadline, refunds are not granted.</p> <p>Drops must be completed by the end date of the course. Drop requests submitted after the course has ended will require additional review.</p> <p><b>REFUNDS:</b> If you paid for your course by credit card, your refund will be processed back to your card. Payments made by cash or check will be refunded by check to the mailing address on file.</p> <p><b>It is your responsibility to drop with UAA.</b> Notifying your instructor that you can no longer participate or that you are unable to complete the course is NOT sufficient to drop your registration. If you are not dropped from this course through UAA by the listed deadlines, you may receive a failing (F), no pass (NP), or no basis (NB) grade.</p> | <p>Full payment for this course <b>MUST</b> be submitted online at the time of registration.</p> <p>Credit/Debit card payments must be made through your UAA Genius account. Credit/Debit card payments cannot be made over the phone.</p> <p>Check Payments must be mailed to UAA and will not secure registration until the check is received and posted to your account. Please contact PACE if you will be paying by check.</p> <p><b>Pre-Authorized Third Party Payments:</b> Use the <b>coupon code</b> below in the Cart Summary to bypass the payment during registration. If no code exists, contact the agency responsible for payment.</p> <p><b>UA tuition waivers cannot be used toward payment of PACE courses.</b></p> |

## Course Evaluation: <https://forms.gle/Y1UfpLzpf2DhHvsHA>

Your feedback about course structure, content and the instructor is invaluable. Responses and comments are collected anonymously; results of the evaluation are not reviewed or shared until after grades have been posted.

## Grade & Learning Record (Transcript) Information

- The deadline to complete course requirements is **6/7/2024**. Refer to your course syllabus or contact your instructor for more information about specific assignments and deadlines.
- Grades for this course may not be available for transcripts until **6/17/2024**.
- This course will appear on your learning record as **ED A581: Explore your Environment with Alaska Project Learning Tree**. Your Learning Record can be accessed on Genius under Print Learning Record in your Dashboard.

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